



City of Torrance
Community Development Department, Building and Safety Division
Sign Permit Application
3031 Torrance Blvd., Torrance CA 90503 (310) 618-5910

SGN

Required Information

Property/ Job Address:			
Person Preparing This Form:		Date:	
Property Owner:		Owner Phone:	
Owner's Address: (if different)			
Business / Tenant Name:		Phone :	
Architect / Engineer:		Phone:	
Architect / Engineer Address:			
Contractor: (As shown on License)		Contractor License #:	Class
Business Address:		Bus. Lic:	Phone:

Valuation \$

Store Front Width

Descriptive Drawing of Sign 1:

Special Conditions

Sign Area (Total Sq Ft)

- ☐ non-illuminated
- ☐ illuminated
- ☐ replacement face
- ☐ painted wall/awning

Descriptive Drawing of Sign 2:

Special Conditions

Sign Area (Total Sq Ft)

- ☐ non-illuminated
- ☐ illuminated
- ☐ replacement face
- ☐ painted wall/awning

OTHER FEES THAT MAY APPLY		CALCULATION		FEE
Microfilm Fee	Permit Docs:	x	\$	6.70
Plan Storage	# of sheets	x	\$	13.10
Lamps	# lamps:	x	\$	3.30
Timer	# timers	x	\$	8.70
Sign with Transformer or Ballast	# signs	x	\$	41.00
Additional Transformer or Ballast	#	x	\$	14.10
Construction Tax		valuation x 1.5% (.015)		
Workers' Comp Ins Review Fee			\$	3.40
Fees Based on Project Valuation:				
Permit Fee				
Plan Check Fee				

Note: If Tenant Occupied

I acknowledge that I am the owner of the above described property and I realize that if this permit is issued, it will limit the number and size of signs which may be placed on this property and I consent to this application.

Print Name: _____

Owner Address: _____

Owner Phone: _____

Owner Signature (required)

TOTAL PERMIT FEE

RIGHT OF ENTRY

I Certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to signs, and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes. If the signage includes a ground sign, I affirm that the signage is entirely on the property above and does not encroach. Its location has been verified by survey and/or by contacting the City of Torrance Engineering Department and I agree to contact "Dig Alert" (1-800-422-4133).

Signature of Applicant or Agent: _____

FEES EFFECTIVE JULY 1, 2012 TO JUNE 30, 2013